



Minutes of the Friends of Fawkham Annual General Meeting Tuesday 4th October 7:30pm via Zoom

1 Welcome and Apologies

The following members attended the meeting:-

Mr Chester, Charlie Chester, Mandy Bridges, Mike Banks, Susannah Denton, Mr Bradford, Millie-Ann Leenards, Caitlin Wheeler, Kirsty Williams, Mr Wells, Charlotte Wells, Sharon Hickton, Kelly Klus, Clare Richardson, Lucie Sleeman, Natalie Ford, Mrs Champion, Sam Hurdle, Katie Avery, Natalie Fox, Nicki Golding Williams and Emma Burchell

There were no Apologies for absence.

Twenty people needed to be present for the meeting to be quorate. The meeting was quorate with 22 attendees.

2 Chair's Report – received the report of the committee members/trustees on the associations' activity since the previous AGM

Kirsty thanked everyone on the committee for their hard work during the last year and thanked all of the members for their generosity at the different events that raised money for the children of the school.

3 Treasurer's Report – receive the accounts of the association for the previous financial year

Mandy went through the excel spreadsheet showing income and expenditure for the year. The year opened with a balance of £514.72. Income for the year amounted to £4,293.34 and expenditure of £3,500.93. This leaves £1,307.13 to start the new-year off, of this amount: £869.48 is in our Lloyds Bank Account and £437.65 is being held by Mandy (Treasurer) in Petty Cash.

Mandy went through the things that FoF have bought for the school and the children therein.

4 Headteacher's Report – Wish list for 2022 – 2023

Mandy thanked the FoF team for their work during the last year and thanked all of the members for their continued support in terms of both helping at events as well as spending their hard earned money. She pointed out that the things bought for the children and school were very gratefully received and enhanced the children's experiences.

Mandy shared the school wish list for 2022 – 2023:-

- Little Wandle Books - £1500
- 5 x Cameras - £300 – possibly Ipads
- 2 x Gazebos - £200 – possibly one as the Chester family have said that they will donate one to the school

- Headteachers Tea Party refreshments - £200
- Christmas gifts for children - £150
- Easter gifts for children - £100
- Leavers Treat - £150

- Leavers Gifts - £150

TOTAL = £2750

5 The Constitution

It was discussed whether the constitution needs to be amended in light of the fact that Mandy will not be a committee member this year, Beverley Bamber (staff member) has retired, and no other staff wish to be on the committee.

A majority vote decided that the constitution would remain as it is – a Parent Staff Association- so that if members of staff wish to be co-opted during the year then they could be.

6 Election of the committee members/trustees

Nominee	Nominator	Second
Caitlin Wheeler	Mandy	Susannah
Kelly Klus	Natalie Ford	Charlie Chester
Natalie Ford	Kelly Klus	Caitlin
Charlie Chester	Mrs Wells	Millie Ann
Millie-Ann Leenards	Mandy	Susannah
Susannah Denton	Mandy	Millie Ann
Sharon Hickton	Charlie Chester	Natalie Ford
Kirsty Williams	Mandy	Mr Bradford
Charlotte Wells	Millie-Ann	Mandy

7 Date for the first meeting of the committee members/trustees

The newly elected committee/trustees had their first meeting immediately following this AGM. Mandy asked that whoever is going to take on the treasurer's role needs to contact her to conduct a hand over.

8. AOB

The following new parents to the school have completed a form showing interest in supporting the FoF committee:-

Charlotte Wells
Kerry Davis
Amy Clark

Mandy will hand over these forms to the new committee.

It was asked that the school send out their wish list for the year to the parent body so that the parents know what FoF are going to raise money to fund this year.